

## Summary of principles, reporting features and prohibited activities included in UA Rule 3359-11-17

### Conflict of interest, conflict of commitment, scholarly misconduct, and ethical conduct - policies and procedures.

**Who must comply:** Each university employee will review and comply with these policies by promptly taking whatever steps are required to avoid, eliminate, remediate or manage an actual conflict of interest and/or commitment. This also includes graduate students, identified as investigators on externally funded grants. Section (B)(1)

**Who must report:** All university employees are to complete the yearly conflict of interest and commitment's employment software developed by university employees during the course of using university resources is the property of the university. Invention of other university resources belong to the university even if the inventor is an independent contractor.

### What must be reported

**- Financial interest disclosure examples:** University employees with knowledge of an impending arrangement between the university and an outside entity with which they or their family members have financial interests, employment, or other involvements are to disclose those facts to their administrative superior before the university approves the proposed arrangement. See (B)(9) for details.

No university employee is to use or attempt to use his/her public position or state property, including property leased by the state, to secure or attempt to secure anything or the promise or offer of a thing of value that is of such a degree to manifest